

**SAN JOSE/EVERGREEN COMMUNITY COLLEGE DISTRICT
FORMAL DISCRIMINATION COMPLAINT FORM**

PLEASE PRINT

_____ Date

COMPLAINANT (Name): _____
Last First Middle Initial

Position title (If district employee): _____

Designation: _____ Student _____ Management _____ Faculty _____ Classified _____ Job Applicant
_____ Other (Please Specify) _____

Work Location: _____ District Office _____ Evergreen Valley College _____ San Jose City College _____ Institute for Business Performance

COMPLAINT IS FILED AGAINST: _____

Identify date(s), person(s), college, specific location, activity or program in which alleged discrimination occurred:

<u>BASIS OF DISCRIMINATION:</u> (Please check only those that apply)			
<input type="checkbox"/> National Origin*	<input type="checkbox"/> Religion*	<input type="checkbox"/> Sexual Orientation*	<input type="checkbox"/> Ethnic Group Identification*
<input type="checkbox"/> Language/Accent	<input type="checkbox"/> Ancestry*	<input type="checkbox"/> Color*	<input type="checkbox"/> Marital Status
<input type="checkbox"/> Disability (physical or mental)*	<input type="checkbox"/> Race*	<input type="checkbox"/> Immigration Status	<input type="checkbox"/> Gender Identity
<input type="checkbox"/> Retaliation * **	<input type="checkbox"/> Age*	<input type="checkbox"/> Veteran Status	<input type="checkbox"/> Sex (includes harassment)*
<input type="checkbox"/> Perceived to be in protected category or associated with those in protected category*	<input type="checkbox"/> Medical Condition		

* The State Chancellor's Office will only accept appeals that are based on these protected categories.

Provide a written statement outlining the allegations in detail. Explain why you believe the discrimination occurred because of the protected category (ies) you checked off above. ** If applicable, explain why you believe you were retaliated against for your filing, pursuit or assistance with a complaint of discrimination : _____

On a separate sheet of paper explain why you felt the resolution in the informal decision was not appropriate; or if you did not make use of the informal process why you did not feel it would not resolve your complaint.

What is the specific action you are requesting to resolve the matter? _____

For deadlines and procedures please refer to the San Jose/Evergreen Community College District Administrative Procedures for Discrimination Complaints.

I certify that this information is correct to the best of my knowledge.

Signature of Complainant

ATTACH ADDITIONAL PAGES AS NEEDED

